

# LICENCE APPLICATION FORM PAYMENT SERVICE PROVIDER OR PAYMENT SYSTEM OPERATOR

You are hereby informed that by virtue of Section 4 (i) of the National Payment System (NPS) Act, 2013,

".....for a person or entity to obtain a license from the Central Bank before they can: a) act as a payment service provider b) establish or operate a payment system c) issue payment instruments or partially operate in PNG."

You are therefore urged to ensure that your application submission is clearly evaluated against the requirements of the NPS Act, 2013 and the **Directive on Oversight 01/2018** in order to avoid rejection of materially incomplete applications.

#### APPLICANT DETAILS

List name of applicant(s), date and country of incorporation, contact person details, address, phone and fax numbers, email address and business addresses.

| 1 | Applicant Name   |                           |
|---|--|---------------------------|
| 2 | Date of Incorporation (dd/mm/yyyy)   |                           |
| 3 | Country of Incorporation   |                           |
| 4 | Contact Person Name: a) Title/Position b) Telephone (Office/Mobile) Number c) Facsimile Number d) Email Address  |                           |
| 5 | Business Postal Address a) Building Name b) Post Office Box Number c) State/City/Post code d) Street Address e) Country  |                           |
| 6 | Business Office Address: (If same as (5) Postal Address, leave it blank) a) Building Name b) Street Address c) State/City/Post code d) Country                         |                           |
| 7 | CAPITAL STRUCTURE  |                           |
|   | Identify the type, number and par value of ea  | ch class of shares below: |
|   | <ul> <li>a) Authorised share capital<sup>1</sup></li> <li>b) Issued share capital<sup>2</sup></li> <li>c) Paid-up share capital<sup>3</sup>/ Assigned share</li> </ul> | e capital                 |

<sup>&</sup>lt;sup>1</sup> **Authorized share capital** refers to the total capital that a company is authorized to accept from investors by issuing shares. In simple terms, a company cannot raise capital more than its authorized capital. It represents the capital with which a company is registered that's why it is also known as 'registered capital'.

<sup>&</sup>lt;sup>2</sup> It represents that part of **total authorized share** capital which has been issued by a company for subscription by investors. Usually, companies do not issue all of their shares for control purpose. Thus, the part which is issued represents the **issued share capital**.

<sup>&</sup>lt;sup>3</sup> It represents that part of called up share capital which has been paid by investors. Paid up capital = Called up capital – Call in arrears.

## 8 SOURCE OF FUNDS

| I.l                          |                            | 1 1 1 1 1 . 1 . 1                       |                                 | of stock in the applicant: |
|------------------------------|----------------------------|---|---------------------------------|----------------------------|
| ι <i>πο</i> ητιτύ της ςημέςς | or tiinas iis <i>o</i> a i | η <i>υ ο</i> αςη ςηατοηρία <i>ο</i> ς ι | το ημεροπας <i>ο τηο ςησ</i> το | ot stock in the anniicant: |
|                              |                            |   |                                 |                            |

|   | a)       | State amount (PGK) if assets were disposed/to be disposed to raise funds.  |          |      |  |
|---|----------|--|----------|------|--|
|   | b)       | Provide information on the sale, include copies of pertinent documents.  | <u>:</u> |      |  |
|   | c)       | State loan amount (PGK) if funds were borrowed to purchase stocks.   |          |      |  |
|   | d)       | Provide information on the lender(s).  |          |      |  |
|   | e)       | Provide information on collateral pledg  | ed.      |      |  |
|   | f)       | Provide information on term of the loan  |          |      |  |
|   | g)       | State how the loan is being or will be re and provide complete details (dividend salary or funds or income from applicar etc.).            | S,       |      |  |
| 9 | SHA      | REHOLDING STRUCTURE  |          |      |  |
|   |          |  |          | <br> |  |
|   | shar     | tify the <b>major</b> shareholders of the apples<br>es to be held, number of shares to be hel<br>hase price per share and total purchase p | d in %   |      |  |
|   | Sh       | areholder Details  |          |      |  |
|   | a)       | Names of shareholders  |          |      |  |
|   | b)       | Types of shares  |          |      |  |
|   | c)       | Number of shares   |          |      |  |
|   | d)       | Number of shares in % of total shares outstanding  |          |      |  |
|   | e)<br>f) | Par value<br>Purchase price per share  |          |      |  |
|   | g)       | Total purchase price   |          |      |  |

| h) | If any of the major shareholders mentioned in 9 (a) is a natural person holding a substantial                           |
|----|---|
|    | interest (15% or more), provide the following additional information for each such person.                              |
|    | Also complete the <b>Fit &amp; Proper Form</b> for each natural person who is to be a holder of a substantial interest. |

| Name | Nationality | Country of Residence<br>Business/Profession |
|------|-------------|---|
|      |             |   |
|      |             |   |
|      |             |   |
|      |             |   |
|      |             |   |
|      |             |   |
|      |             |   |
|      |             |   |
|      |             |   |

i) If any of the major shareholders mentioned in 9(a) are entities (firms), provide the following additional information regarding each. Also supply a completed **Business Form** and **Banker's Form** for each entity who is to be a holder of major (15% or more) interest.

| Name | Place of Registration/Incorporation | Business |
|------|-------------------------------------|----------|
|      |                                     |          |
|      |                                     |          |
|      |                                     |          |
|      |                                     |          |
|      |                                     |          |
|      |                                     |          |
|      |                                     |          |
|      |                                     |          |
|      |                                     |          |

j) State the names of natural persons, who are beneficial owners of shares in the entities mentioned in 9 (h).

| Artificial Persons | Beneficial Owners | Share Value |
|--------------------|-------------------|-------------|
|                    |                   |             |
|                    |                   |             |
|                    |                   |             |
|                    |                   |             |
|                    |                   |             |
|                    |                   |             |

#### 10 DIRECTORS

List all proposed directors of the applicant. Non-Executive Directors should be indicated by noting NE next to the Director's name. Supply a completed **Fit and Proper Form** and **Banker's Form** for each proposed director.

| Director's<br>Name | Nationality | Business/<br>Occupation |
|--------------------|-------------|-------------------------|
|                    |             |                         |
|                    |             |                         |
|                    |             |                         |
|                    |             |                         |
|                    |             |                         |
|                    |             |                         |

|                            | Company<br>Name(s)  | Number of<br>Shares   | Percentage (%)<br>of Total Shares   |  |  |  |
|----------------------------|---|---|---|--|--|--|
|                            | Nume(o)   | Shares  | or rotal oral co  |  |  |  |
|                            |   |   |   |  |  |  |
|                            |   | ompany is a <b>licensed financia</b> ess, and contact detail of its <b>Supe</b> r |   |  |  |  |
| a)<br>b)<br>c)<br>d)<br>e) | Supervisory Authority Address Telephone number Fax number E-mail address  |   |   |  |  |  |
| f)<br>g)                   | Contact person Title/Position   |   |   |  |  |  |
| 07                         | THER INFORMATION RELEVAN  | NT TO THE ADDITIONT   |   |  |  |  |
|                            | ate the location of the principalsiness.  | oal and other places where the  | applicant proposes to conduct   |  |  |  |
|                            |   |   |   |  |  |  |
|                            |   |   |   |  |  |  |
|                            | Provide reasons for selecting Papua New Guinea as the place to conduct business (PS: applicable only for foreign citizens/investors). |   |   |  |  |  |
|                            |   |   |   |  |  |  |
| Δ                          | andiaan da Camanniaan an Aasth ani  |   |   |  |  |  |
| Ap                         | oplicant's Supervisory Authori  | ity   |   |  |  |  |
| se                         | levant only if the applicant or it rvice provider/operator. Provithority.   | ts parent company is a <b>licensed fi</b><br>vide the name, address, and con      | <b>inancial institution or payment</b><br>stact details of the <b>Supervisory</b> |  |  |  |
| a)<br>b)                   | Supervisory Authority<br>Address  |   |   |  |  |  |
| c)                         | Telephone number  |   |   |  |  |  |
| d)<br>e)                   | Fax number<br>E-mail address  |   |   |  |  |  |
| f)                         | Contact person  |   |   |  |  |  |
| g)                         | Title/Position  |   |   |  |  |  |
| Ap                         | oplicant's Proposed Auditor   |   |   |  |  |  |
| Lis                        | st name, address and the contact  | details of Auditor or audit firm  |   |  |  |  |
|                            | Name of Audit Firm/Auditor<br>Address   |   |   |  |  |  |
| c)                         | Telephone number  |   |   |  |  |  |
| ,                          | Fax number  |   |   |  |  |  |

|      | <ul><li>e) E-mail address</li><li>f) Contact person</li><li>g) Title/Position</li></ul>                                    |                    |                 |                       |                |
|------|--|--------------------|-----------------|-----------------------|----------------|
| 17   | Provide any other information wh   | ich may be of assi | stance in consi | dering the applicat   | ion.           |
| know | declare that the information supplie<br>vledge at the time of this declaration<br>by this application, or cause the Bank t | . We also unders   | on is complete  | provision of false in | formation will |
|      | Name of Director   |                    |                 |                       |                |
|      | Signature  |                    |                 |                       |                |
|      | Date (dd/mmm/yyyy)   | Day /              | Month           | Year                  |                |
|      | Name of Director   |                    |                 |                       |                |
|      | Signature  |                    |                 |                       |                |
|      | Date (dd/mmm/yyyy)   | Day /              | Month           | Year                  |                |
|      | Name of Director   |                    |                 |                       |                |
|      | Signature  |                    |                 |                       |                |
|      | Date (dd/mmm/yyyy)   | Day                | Month           | Vear                  |                |



#### **FIT AND PROPER FORM**

Please read the questions carefully before completing this Form. Should you require more space the answers should be written or typed on a separate sheet of paper with the heading "Continuation of Answer to Question...." (for individuals holding substantial interests, directors and managing directors).

Where documents required are in languages other than English, a certified English translation needs to be appended. The information provided will be used to assess your fitness and properness. However, the areas covered in this Form are not exhaustive of the matters that the Central Bank will consider in the evaluation process.

The Bank reserves the right to seek references from organisations and individuals named in this Form. It is important, therefore, to ensure that full names and addresses are provided.

PLEASE NOTE THAT INCOMPLETE RESPONSES WHICH DO NOT DISCLOSE ALL INFORMATION MAY AFFECT THE BANK'S ASSESSMENT AND RESULT IN DELAYS IN ITS ASSESSING OF THE APPLICATION.

Completed form should be returned to:

The Governor
Bank of Papua New Guinea
P.O. Box 121
PORT MORESBY
National Capital District 121

| i  | Name of the Applicant for which this Form is being completed |    |   |  |
|----|--|----|---|--|
| ii | Name of the Applicant for which this Form is being completed | a) | Licence of Payment Services Provider                    |  |
|    |  | b) | Operator of a Payment, Clearing or<br>Settlement System |  |

| 1.  | You are completing this Form as:   | a) Director  |          |
|-----|--|--|----------|
|     | Note: c) refers to a natural personal  | <ul><li>b) Managing Director</li><li>c) Holder of substantial interest</li></ul> |          |
| 2.  | Surname  |  |          |
|     | Given Name(s)  |  |          |
|     | Other names you have been known (including name at birth, previous married names, maiden name, or aliases)         |  |          |
| 3.  | Gender   | Male   | Gemale 🗆 |
| 4.  | Identification number<br>(provide passport No. or National ID<br>No.)  |  |          |
| 5.  | Place of Birth   |  |          |
| 6.  | Date of Birth (dd/mm/yyyy)   | /  | /        |
| 7.  | Nationality  |  |          |
| 8.  | Acquisition of Nationality   | a) by birth  |          |
| 9.  | Previous Nationality   |  |          |
| 10. | Country of permanent residence   |  |          |
| 11. | <b>CONTACT DETAILS</b> a) Correspondence address   |  |          |
|     | b) Telephone & Fax numbers   | Office Mobile Facsimile  |          |
|     | c) E-mail address(es)  |  |          |
| 12. | List of all previous addresses for the last five years (beginning with current address) along with relevant dates. | Dates Ac   | ldresses |

#### **ACADEMIC BACKGROUND**

| 13. | Provide details of any higher academic qualifications and the year and institution(s) in whi | ch the |
|-----|--|--------|
|     | qualifications were obtained (e.g.: BA, BEc, LLB, MA, MSc, MEc).                             |        |

| Degree | Subject | Name & Address of Institution | Year Obtained |
|--------|---------|-------------------------------|---------------|
|        |         |                               |               |
|        |         |                               |               |
|        |         |                               |               |
|        |         |                               |               |
|        |         |                               |               |

14. List of professional qualifications and the years in which they were obtained.

| Membership Number | Professional Qualification | Year Obtained |
|-------------------|----------------------------|---------------|
|                   |                            |               |
|                   |                            |               |
|                   |                            |               |
|                   |                            |               |
|                   |                            |               |
|                   |                            |               |

15. Details of all (current and non-current) membership of any professional bodies, their address (es) and the year of admission (for example: Institute of Directors, Institute of Management etc.).

| Membership Number | Professional Body's<br>Name and Address | Associate (A)<br>Fellow (F)<br>Member (M) | Year Obtained |
|-------------------|---|---|---------------|
|                   |   |   |               |
|                   |   |   |               |
|                   |   |   |               |

16. List all occupations and employment during the last five years, beginning with your present one.

| Dates of Employment | Employer <sup>4</sup> | Nature of Business | Position |
|---------------------|-----------------------|--------------------|----------|
|                     |                       |                    |          |
|                     |                       |                    |          |
|                     |                       |                    |          |
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|                     |                       |                    |          |
|                     |                       |                    |          |

**3** | P a g e

 $<sup>^{\</sup>rm 4}$  Provide address and telephone numbers as well.

|     | a)    | How much time do you anticipate giving to the work of the licence holder?   |               |          |     |
|-----|-------|---|---------------|----------|-----|
|     | b)    | What particular contribution will you bring to the work of the licence holder?  |               |          |     |
|     |       |   |               |          |     |
| 18  |       | etails of any body corporate of which you are a director, manager or compar<br>untries in which they are registered.  | ny secretary  | y and    | the |
|     |       |   |               |          |     |
|     |       |   |               |          |     |
| 19  | . Det | etails of any litigation against you and details of any current proceedings iss   | sued by you   |          |     |
|     |       |   |               |          |     |
|     |       |   |               |          |     |
|     |       |   |               |          |     |
| 20  | . Det | etails of any judgement against you.  |               |          |     |
|     |       |   |               |          |     |
|     |       |   |               |          |     |
|     |       |   |               |          |     |
| pro | vide  | estions 21 to 24, please tick the relevant box for each. If any of you e all the relevant details on a separate sheet of paper by clearly r to which the details relate.  |               |          |     |
| 21. |       | ve you, or any body corporate, partnership or unincorporated institution to ve been associated with as a director/manager or company secretary ever:  | o which you   | ı are, o | or  |
|     | a)    | applied to any regulatory authority in any jurisdiction for a licence or oth authority to carry on payment service activities, operate a payment, clear settlement systems, banking, investment business or other financial servi activity?  (If yes list all applications showing whether they have been successful or | ing or<br>ces | Yes      | No  |
|     | b)    | been the subject of an investigation by a governmental, professional or ot regulatory body?   | her           | Yes      | No  |
|     | c)    | had its licence revoke?   |               | Yes      | No  |

17. This question is for the **Chairman** and **Non-Executive Directors** only.

| 22. | 2. Have you ever: |   |         |     |  |  |  |
|-----|-------------------|---|---------|-----|--|--|--|
|     | a)                | at any time been convicted of any crime or offence by any court in any country, including civil or military?  | Yes     | No  |  |  |  |
|     | b)                | been charged with any offence that is currently awaiting legal action(s)?   | Yes     | No  |  |  |  |
|     | c)                | been subject to a disciplinary enquiry?   | Yes     | No  |  |  |  |
|     | d)                | been censured, disciplined or criticised by any professional body to which you belong or have belonged?   | Yes     | No  |  |  |  |
|     | e)                | been suspended from any office, or asked to resign?   | Yes     | No  |  |  |  |
|     | f)                | been dismissed from any office or employment or barred from entry to any profession or occupation?  | Yes     | No  |  |  |  |
|     | g)                | been disqualified from acting as a director of a company or from acting in the management or conducts of the affairs of any company, partnership or unincorporated association?   | Yes     | No  |  |  |  |
|     | h)                | been adjudicated bankrupt by a court in any jurisdiction?   | Yes     | No  |  |  |  |
|     | i)                | at any time been declared bankrupt and/or have any money judgments been made against you which have not been satisfied in full?   | Yes     | No  |  |  |  |
|     | j)                | in connection with the formation, management or ownership of a substantial interest in any body corporate, partnership or unincorporated institution been adjudged by a court civilly liable for any fraud, misfeasance or other misconduct by you towards such a body or company or towards any member thereof?  | Yes     | No  |  |  |  |
| 23. | cor<br>cea<br>rec | s any body corporate, partnership or unincorporated institution with which you re associated as a director/manager, partner or company secretary been inpulsorily wound up or made a compromise or arrangement with its creditors or sed trading in circumstances where its creditors did not receive or have not yet eived full settlement of their claims, either while you were associated with it or thin one year after you ceased to be associated with it? | Yes     | No  |  |  |  |
|     | Witl<br>ever      | n regard to any previous experience at an institution located anywhere in the world:  | l, have | you |  |  |  |
| ,   | a)                | been responsible in whole or in part for the institution experiencing loss?   | Yes     | No  |  |  |  |
|     | _                 | refused to make available for examination, books accounts, or records, or wilfully furnished false information?   | Yes     | No  |  |  |  |
|     |                   | obstructed or endeavoured to obstruct the proper performance by an auditor or an inspection by the supervisory authority?   | Yes     | No  |  |  |  |
|     |                   | with intent to deceive, made false or misleading statements or entries, omitted statements or entries that should have been made, or altered, concealed, or   | Yes     | No  |  |  |  |

| destroyed any statements or entries in   | any book, | record, | account, | document, |  |
|--|-----------|---------|----------|-----------|--|
| report, or statement of the institution? |           |         |          |           |  |

25. Identify all natural persons and body corporate who will be "connected persons" of the applicant, if licensed/authorised, as a result of your position with the applicant.

In relation to a payment service provider or operator of a payment, clearing or settlement systems, "connected persons" refers to all of the following:

- i) Holders of substantial interest or that person's close relations in the institution;
- ii) Directors and close relations;
- iii) Subsidiaries: and
- iv) A company or undertaking in which (i) and (ii) hold substantial interest.
- 26. In carrying out your duties will you be acting on the directions or instructions of any other person(s)? If so, give full particulars.
- 27. Provide at least two character references.
- 28. Provide an affidavit duly signed by the individual stating convictions for crimes, past or present involvement in a managerial function in a body corporate or other undertaking subject to insolvency proceedings or personal bankruptcy filing, if any.
- 29. Complete the authorisation in Part A of the Banker's Form providing the name of one commercial bank with whom you hereby authorise the Central Bank to contact with a view to seeking information about how satisfactorily you have conducted your financial affairs over the previous 10 years. If you have changed banks/branches within the last 10 years, then complete Part A authorisation for each bank/branch.
- 30. Attach a duly certified copy of biodata page of your passport or driving licence and a recent photograph, at least 6 months old. A suitable certifier should certify the identification by stating that it is a true copy of the original document and by signing at the back of the photo certifying that it is the true likeness of the individual. The certifier should include his/her signature, name in block letters, contact details, profession, name and address of business or official stamp, and date on which the document is being certified.

Categories of acceptable certifiers include:

- ✓ A public lawyer
- ✓ A commissioner of oath
- ✓ Judge

#### **DECLARATION**

I fully understand that false statement, other material irregularities or failure to disclose correct information may render the application likely to be refused. If such abnormalities are discovered after the issuance of the licence, the Bank may revoke or vary the terms and conditions of the licence.

I certify that the above information is complete and correct to the best of my knowledge and belief and I undertake that, as long as I continue to be a director of an institution/holder of substantial interest under the National Payment Systems Act, 2013, I will notify the Bank of any material changes affecting the completeness of this Form within a reasonable period of time.

I understand and accept that the Bank may wish to make enquiries - both now and on a continuing basis - to satisfy itself as to my initial and continuing fitness and properness. Accordingly, I authorise the Bank to make such enquiries and seek such further information as it thinks appropriate in verifying the information given in this Form, or in other documents submitted as part of this application, for the purposes of performing its due diligence and background checks.

I further authorise the bankers named in this Form, together with any other person, body or institution (including the Police) which the Bank may approach, to provide such information as it believes may be relevant to its assessment.

I understand that the results of these checks may be disclosed to the institution/person that is the subject of the application.

| Signature          |     |       |      |
|--------------------|-----|-------|------|
| Date (dd/mmm/yyyy) | Day | Month | Year |
|                    | /   |       | /    |



#### BANK OF PAPUA NEW GUINEA BUSINESS FORM

Please read the questions carefully before completing this form. Should you require more space the answers should be written or typed on a separate sheet of paper with the heading "Continuation of Answer to Question...." Where documents required are in languages other than English, a certified English translation needs to be appended.

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Completed form should be returned to:

The Governor
Bank of Papua New Guinea
P.O. Box 121
PORT MORESBY
National Capital District 121

| i  | Name of the Applicant for which this Form is being completed  |    |   |  |
|----|---|----|---|--|
| ii | State the application for which this Form is being submitted: | c) | Licence of Payment Services Provider                    |  |
|    | C .   | d) | Operators of a Payment, Clearing or a Settlement System |  |

| 1. | Name and type of entity that is the subject of this Business Form  |   |                   |
|----|--|---|-------------------|
| 2. | Type of business (Principal business activities)   |   |                   |
| 3. | Date of Incorporation (dd/mmm/yyyy)<br>Country of Incorporation  |   | /                 |
| 4. | Provide a certified copy of the:  a) Certificate of Incorporation b) Memorandum of Association and By Laws |   |                   |
| 5. | Contact Person Details   |   |                   |
|    | a) Name  |   |                   |
|    | b) Telephone Numbers   |   |                   |
|    | Office   |   |                   |
|    | Mobile   |   |                   |
|    | Facsimile  |   |                   |
|    | c) E-mail address  |   |                   |
|    | d) Address for Correspondence  |   |                   |
| 6. | Complete the following table for each branch   | or other place of business.               |                   |
|    | Names  | Location                                  | Date of Formation |
|    |  |   |                   |
|    |  |   |                   |
|    |  |   |                   |
|    |  |   |                   |
|    |  |   |                   |
| 7. | Identify each shareholder holding a substant   | ial interest (15% or more) in the entity. |                   |

| Name                | Nationality | Address | Number of<br>hel  |   |
|---------------------|-------------|---------|-------------------|---|
| ( present & former) |             |         | Nominal<br>figure | As a %<br>of<br>outstand<br>ing<br>shares |
|                     |             |         |                   |   |

8. Identify each director/managing director of the entity.

| Name<br>(present & former | Nationality | Registered Address | Date of<br>Appointment | Other entities where the person serves as a director |
|---------------------------|-------------|--------------------|------------------------|--|
|                           |             |                    |                        |  |
|                           |             |                    |                        |  |
|                           |             |                    |                        |  |
|                           |             |                    |                        |  |
|                           |             |                    |                        |  |
|                           |             |                    |                        |  |
|                           |             |                    |                        |  |
|                           |             |                    |                        |  |
|                           |             |                    |                        |  |
|                           |             |                    |                        |  |

- 9. Submit a **Fit and Proper Form** for each natural person with a substantial interest (15% or more) and each director of the entity.
- 10. Submit a diagram that shows:
  - The owners and ownership structure of the entity;
  - All other members of the group;
  - The corporate, financial, and other linkages that exist between the members of the group;
  - The position of the institution in relation to the other members of the group (as if licensed/authorised or as if the proposed substantial interest is acquired); and
  - All substantial interests held in, and by, each member of the group and the nature of business of each entity.
- 11. List all entities in which:
  - a) the entity holds a substantial interest (15% or more)

|      |         |                                       | Number of shares  |                           |
|------|---------|---------------------------------------|-------------------|---------------------------|
| Name | Address | Type of entity and nature of business | Nominal<br>figure | % of<br>shares<br>outstan |
|      |         |                                       |                   | ding                      |
|      |         |                                       |                   |                           |
|      |         |                                       |                   |                           |
|      |         |                                       |                   |                           |

| b) each member   | of its group holds a sub   | stantial interest (15% or more).   |                     |                           |
|--|--|--|---------------------|---------------------------|
| Name   | Address  | Type of entity and nature of   | Number o            | of shares<br>% of         |
|  | -  | business   | figure              | shares<br>outstan<br>ding |
|  |  |  |                     |                           |
|  |  |  |                     |                           |
|  |  |  |                     |                           |
|  |  |  |                     |                           |
| business during the r<br>from a bank other tha<br>13. Submit a chart showin<br>14. Submit certified true | nost recent five years. In the body corporate.  In the organisational structure of the organisational structure. | Form for at least one bank with when the body corporate is a bank, at ucture, including departmental fundated balance sheet and profit and on. | least one referen   | ce must b<br>y.           |
| .5. Submit the entity's an   | nual reports for each of   | the most recent three years, if appli  | icable.             |                           |
| 6. Submit at least two re  | ferences verifying good  | financial standing (can be from an a   | auditor or legal of | ficer).                   |
| 7. Identify all natural licensed/authorised.   | persons and entities   | who will be "connected pers  | ons" of the ins     | stitution                 |
|  | ant details on a separa  | e relevant box for each. If any o<br>te sheet of paper by clearly stati  |                     |                           |
| 18. Has the entity or any  | member of its group:   |  |                     |                           |
|  |  | ny jurisdiction for a licence or othe  |                     |                           |

19. Has the entity, or any member of its group ever:

c) had its licence/authorisation revoked?

regulatory body?

b) been the subject of an investigation by a governmental, professional or other

Yes

Yes

No

No

|     | a)   | Been convicted of any crime or offense by any court in any country, including civil or military?   | Yes             | No<br>□      |  |  |  |
|-----|--|--|-----------------|--------------|--|--|--|
|     | b)   | b) Been charged with any offense that is currently awaiting legal action?  |                 | No           |  |  |  |
|     | c)   | Been censured, disciplined, criticised, or barred from entry by any professional body?   | Yes             | No           |  |  |  |
|     | d)   | Been adjudicated bankrupt by a court in any jurisdiction?  | Yes             | No           |  |  |  |
|     | e)   | At any time been declared bankrupt and/or had any money judgments made against it which have not been satisfied in full?   | Yes             | No           |  |  |  |
|     | f)   | In connection with the formation, management, or ownership of a substantial interest in any body corporate, partnership, or unincorporated institution, has anyone connected therewith ever been adjudged by a court civilly liable for any fraud, misfeasance or other misconduct towards such a body or company or toward any members thereof? | Yes             | No<br>□      |  |  |  |
| 20. | 20. Has the artificial person, or any member of its group, or any artificial person under a management contract with the applicant, been compulsorily wound up, made a compromise or arrangement with creditors, or ceased trading in circumstances where creditors did not receive (or have not yet received) full settlement of their claims, either while associated with it or within one year after ceasing to be associated with it? |  |                 |              |  |  |  |
| 21. |  | regard to any previous experience at an institution located anywhere in the on, or any member of its group, been responsible for the institution:  | e world, has th | e artificial |  |  |  |
|     | a)   | In whole or in part, experiencing a loss?  | Yes             | No           |  |  |  |
|     | b)   | Refusing to make available for examination books, accounts, or records, or wilfully furnished false information?   | Yes             | No           |  |  |  |
|     | c)   | Obstructing or endeavouring to obstruct the proper performance by an auditor or an inspection by the supervisory authority?  | Yes             | No           |  |  |  |
|     | d)   | With intent to deceive, making false or misleading statements or entries, omitting statements or entries that should have been made, or altering, concealing, or destroying any statements or entries in any book, record, account, document, report, or statement of the institution?   | Yes             | No           |  |  |  |
| 22. | 2. Is the entity acting in concert with, or on the directions or instructions of, any other person in regard to the subject application or the activities of the payment service provider or operator of a payment, clearing or settlement system (or proposed activities of the payment service provider or operator of a payment, clearing or settlement system)?  |  |                 |              |  |  |  |

#### **Declaration**

I certify that the above information is complete and correct to the best of my knowledge and belief and I undertake that, as long as I continue to be a director of an institution/holder of substantial interest under the NPS Act 2013, I will notify the Bank of any material changes affecting the completeness of this Form within a reasonable period of time.

I fully understand that false statement, other material irregularities or failure to disclose correct information may render the application likely to be refused. If such irregularities are discovered subsequent to the issuance of the licence/authorisation, the Bank may revoke or vary the terms and conditions of the licence/authorisation.

I understand and accept that the Bank may wish to make enquiries - both now and on a continuing basis - to satisfy itself as to my initial and continuing fitness and properness. Accordingly, I authorise the Bank to make such enquiries and seek such further information as it thinks appropriate in verifying the information given in this Business Form, or in other documents submitted as part of this application, for the purposes of performing its due diligence and background checks.

I further authorise the bankers named in this Form, together with any other person, body or institution (including the Police) which the Bank may approach, to provide such information as the Bank believes may be relevant to its assessment.

I understand that the results of these checks may be disclosed to the institution/person that is the subject of the application.

| Signature          |     |       |      |
|--------------------|-----|-------|------|
| Date (dd/mmm/yyyy) | Day | Month | Year |



# BANK OF PAPUA NEW GUINEA BANKER'S FORM

(This Form should accompany the Personal Fit and Proper and Business Forms)

### PART A

| I authorise (full name of bank and branch address)  |
|---|
|   |
| to provide the following information and such other information that may require and to respond directly to the Bank of Papua New Guinea.   |
| Signed:   |
| Date:   |
| FOR OFFICE USE ONLY   |
| PART B  |
| The Bank is responsible for the licensing/authorising, regulating and supervising of payment service providers and operators of a payment, clearing or settlement system in the Papua New Guinea. The above named person has applied to the Bank to act as: |
| a. Director   |
| b. Managing Director  |
| c. Holder of Substantial Interest   |
| (For and on behalf of Bank) (Authorised Signatory)  |

### PART C

| To be completed by (name of institution)        |                       |                  |                 |            |
|---|-----------------------|------------------|-----------------|------------|
| 4 17 1 1 1 1                                    | C 1 12                | Years            | Months          | Days       |
| 1. How long has the person been a custome       | er of your bank?      |                  |                 |            |
| a. if this relationship has ceased please       | e, specify the period | l during which   | it existed.     |            |
|   | to                    | /                | /               |            |
| 2. Is the bank satisfied about the manner in    | n which the person'   | s financial rela | tionship was m  | aintained? |
| YES $\square$ NO $\square$ (If the answer is "N | o" please provide a   | n explanation)   |                 |            |
|   |                       |                  |                 |            |
|   |                       |                  |                 |            |
|   |                       |                  |                 |            |
|   |                       |                  |                 |            |
|   |                       |                  |                 |            |
|   |                       |                  |                 |            |
|   |                       |                  |                 |            |
|   |                       |                  |                 |            |
| Authorised Signatory                            | Sign                  | ature of Auth    | orised Signato  | ry         |
|   |                       |                  |                 |            |
|   |                       |                  |                 |            |
|   |                       |                  |                 |            |
| Official Stamp of bank                          | Doci                  | tion of Author   | rised Signatory | 17         |
|   |                       | uon oi Audio     |                 | y<br>      |
| DATE (dd/mmm/yyyy):                             |                       |                  |                 |            |